



2/36 Guelph St, Somerville 3912
ABN# 41 360 547 187
Studio# 5977 6568
Email – dancelab.info@gmail.com
www.dancelabvic.com.au

ENROLMENT FORM 2018

TRIAL CLASS

YES NO

Name of Student

Address:

Postcode

Email:

ALL COMMUNICATION REGARDING DANCE LAB CLASSES AND ACTIVITIES IS SENT VIA EMAIL.

Phone

Home:

Mobile:

Date of Birth

Age (as at Jan 1, 2018)

**Name of
Parent/Carer**

**Emergency
Contact**

Name:

Phone:

In the event of an emergency I do hereby give permission to the **DANCE LAB** first aid officer to use his or her own discretion in determining the most appropriate course of action with regard to the best interests of the student named above.

**Please attach details of known illnesses and details of plan of action if required during class time.
(Asthmatics & Anaphylactics must attach Action Plans)**

List any **previous dance experience** below, including dance styles, number of years dancing, syllabus exams and competition work the student has to-date.





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What classes are you interested in?

✓	DANCE STYLE
	Classical
	Contemporary (7+ years only)
	Jazz
	Tap
	Hip hop
	Stretch/Acrobatics
	Competition Troupes
	Competition Solos/Duos/Trios

DANCE LAB will not be liable for any loss or injury by the student while the student is attending **DANCE LAB** classes or travelling to or from **DANCE LAB** classes.

Dance Lab is a Child Safe Organization

I hereby give **DANCE LAB** consent for the student named above to be involved in the photography & filming of the concerts and competition troupes (if applicable). Also, that the student's photos and videos can be used and not limited to: social media and print for promotional purposes.

Enrolment fee of \$20 per student – New Students Only. Payable by Direct Credit – (Dance Lab: BSB#063118 ACC#10454264. Please list student name as reference.)

I have read, understand and agree to the conditions set out in the **DANCE LAB** guidelines (on reverse).

Name

Date



DANCE LAB - POLICIES

Students at **DANCE LAB** are expected to:

- Attend class regularly
- Behave in a manner appropriate to a group learning environment
- Show respect toward the teachers and other members of the group
- Arrive before the start time for class
- Wear the correct dance attire
- Be neatly groomed with hair **IN A BUN** for all classes (except Hip Hop - tied back off face), no fringe.
- Abide by class rules
- **NO Jewellery to be worn in class (except small stud earrings)**



COMPULSORY HAIR FOR ALL CLASSES (except Hip Hop)
Ribbon Optional

Parent/Carers at **DANCE LAB** are expected to:

- Notify the school by phoning or email if a student will be away
- Check the notice board regularly
- **Do not** interrupt the teacher/s between or during classes (emergencies excluded). If you would like to make an appointment please drop a note in the fee box or email
- Will only use the car spaces allocated to **DANCE LAB** and respect the privacy of nearby residents
- Give permission for professional photographs & DVD (concert time only) or regularly at competitions, and studio 24 hour security monitoring
- **Not to enrol students in other dance schools for general classes we offer**
- **All helpers and volunteers are to have current WWCC.**

Fee Payments:

- **Term fees are due in the 3rd week of each term.** A late fee of \$10 will be added to fees paid past this date. If fees are unpaid, students will not be offered classes commencing week 4.
- **All CAPPED fees must be paid in full BEFORE the due date in order to receive discount.** Accounts not paid by the due date will be re-calculated at \$12.50 per class.
- Payment Plans are available but must be arranged **BEFORE** due date of invoice.
- If on a Payment Plan, fees must be finalized before the end of each term. Places will not be held for students with outstanding balances.
- No refunds for classes missed as we are holding a place in the class for the student. Make up classes may be available.
- Unpaid fees will be recovered by a debt recovery agency at the cost of the student/family.
- Payment can be made by Cash, Cheque, Ezidebit, Credit Card or Direct Credit.
- Correct cash or Cheque payments (made payable to Dance Lab) should be placed in an envelope clearly marked with the student's name and placed in the fee box at the studio.
- As we aim to keep our fees as low as possible, we are unable to offer a family discount.

Students are not permitted to leave without:

- A parent or carer, or Permission of a parent or carer
- The knowledge of a representative of **DANCE LAB**

Viewing of classes is restricted to:

- A new student's first class
- Prospective students (Prior arrangements must be made with Miss Emily)
- Class Display held annually at Elisabeth Murdoch Centre, in lieu of an open day at the studio due to parking restrictions.

Cameras or Video Cameras must not be brought to classes

ALL PARENTS AND GUESTS MUST SIGN IN AT RECEPTION